



# BEEF PROJECT EXPENSE FORM

*Beef Industry Council Account*



**Program/Project Title:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Name of Person/Club Being Reimbursed:** \_\_\_\_\_

**Program/Project Expense Category:**

- |   |   |
|---|---|
| <input type="checkbox"/> Airbase Promotion<br><input type="checkbox"/> Awards (4-H, State Fair, Etc.)<br><input type="checkbox"/> Beef Ambassador<br><input type="checkbox"/> Beef Cook-Off (State Level)<br><input type="checkbox"/> Beef Salad Promotion<br><input type="checkbox"/> Education<br><input type="checkbox"/> June Father's Day<br><input type="checkbox"/> Litterbags/Placemats | <input type="checkbox"/> May Burger Month<br><input type="checkbox"/> Promotion<br><input type="checkbox"/> Radio/TV/Print<br><input type="checkbox"/> Sports Education<br><input type="checkbox"/> State Fair<br><input type="checkbox"/> Storage<br><input type="checkbox"/> Workshop<br><input type="checkbox"/> Other |
|---|---|

**General Description of Project:**

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**Expenses:**

- |                    |  |    |       |
|--------------------|--|----|-------|
| • Mileage \$ .40 * |  | \$ |       |
| • _____            |  | \$ | _____ |
| • _____            |  | \$ | _____ |
| • _____            |  | \$ | _____ |
| • _____            |  | \$ | _____ |
| • _____            |  | \$ | _____ |
| • _____            |  | \$ | _____ |
| • _____            |  | \$ | _____ |
| ○ TOTAL EXPENSE    |  | \$ | _____ |

**Justification – (Goals/Results):**

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**Project Hours:** \_\_\_\_\_ **Number of Workers/Volunteers:** \_\_\_\_\_

**Name of Person Filing Report:** \_\_\_\_\_

**Date Paid:** \_\_\_\_\_ **Check Number:** \_\_\_\_\_